

Sappers Field Sinkhole – Wooburn and Bourne End Parish Council and Buckinghamshire Council meeting minutes

Date: Thursday 16th July 2020, 10:30 am

Attendees: Malcolm Silver (*Clerk of the Council - Wooburn & Bourne End Parish Council*), Jaswinder Boom (Estates Surveyor – Buckinghamshire Council), Alex Baresel (Admin assistant – Buckinghamshire Council), Mike Seaton (*Wooburn & Bourne End, Parish Council*), Sue Wagner (*Wooburn & Bourne End, Parish Council*)

Apologies: Tim Bingham (*Wooburn & Bourne End, Parish Council*)

Agenda

- The Reports
- What are the options i.e. no action, permanent shutdown, restoration to previous use etc.
- Ownership of the problem and the Parish Council's continued involvement?
- Health & Safety - maintenance of the field and surrounding area and safety fencing etc.
- Communication to local residents
- Cost so far
- Play Equipment and Beacon removal and relocation
- Next Steps
- AOB

Minutes:

Item type	Commentary	Owner
<i>Risk/Issue</i>	Security around site to be improved, currently people breaking fencing to walk dogs/use play equipment	
<i>Action</i>	More substantial barrier to be erected to secure site and stop people entering – Jas has asked contractors (Ringway Jacobs) to do this	Bucks Council
<i>Action</i>	Parish council play equipment and beacon to be removed from site as they will attract people. Items to be taken to land at the cemetery. PC to advise on need and BC to include in instructions to contractor. Costs to be identified.	Bucks Council
<i>Action</i>	Bucks Council to formally serve notice to terminate PC tenancy within next week. This is likely to be a 6 month notice however all parties agree BC to take lead on actions needed with support from PC.	Bucks Council
<i>Action</i>	Parish Council to inform Bucks Council of exact location play equipment and beacon is to be taken to.	Wooburn & Bourne End, Parish Council
<i>Comment</i>	Highways team at Bucks Council to be involved in decision making	

<i>Comment</i>	Bucks Council and Parish Council will continue to work together on management and delivery of a solution.	
<i>Comment</i>	Both Bucks Council and Parish Council insurers are currently aware of the situation	
<i>Action</i>	Communications to be managed by Bucks Council Comms team with support from PC	Bucks Council
<i>Comment</i>	Previous costs incurred (e.g. reports) have been covered by PC. BC to now instruct and incur fees on reports and solutions to the situation relating to council land.	
<i>Action</i>	BC to request that Ringway Jacobs support local resident queries about the site rather than Bucks Council – Bucks Council to inform Parish Council of contact at Ringway Jacobs for such queries.	Bucks Council
<i>Comment</i>	Parish Council technical report has been made public to residents	
<i>Action</i>	Jas to invite Parish Council to meetings relevant to this situation until tenancy termination date	Bucks Council